

The board of education of Brown County School District No. 10 recognizes the importance of parental and community involvement in the education of the youth of this school district. All school district patrons, including parents and guardians, are encouraged to visit school, monitor classes, attend school assemblies, and attend all other school functions so as to gain an understanding of the operation of the school. Anyone planning to visit a class or a school assembly should contact the teacher prior to the visitation to determine if the class activity for a particular time would be favorable for a person to observe or if there is adequate space for those attending. Refer to Policy No. 1320.

From time to time the board of education shall request school district patrons, including parents and guardians, to serve on committees to advise the board of education or school officials concerning school activities, the selection of textbooks, library materials, or other material which may be used in supporting the educational process. Refer to Policy 1210.1, Citizen Advisory Councils and Committees.

The superintendent of schools, or his or her designee, shall notify the parents or guardian prior to the administration of any survey involving their child. Information shall be given as to the nature of the survey, the date and time when the survey shall be administered, and the purpose of the survey. Any parent or guardian who, after observing the survey instrument, may request in writing that his or her child be exempt from the survey. Such requests shall be honored.

Parents and guardians shall have the right to review all files relating to their child, including test scores. Student files may be viewed in the presence of the individual responsible for maintaining those files. Nothing shall be removed from student files without the authorization of the building principal. Refer to Policy 5205, Confidentiality of Records.

School officials shall notify the parents or guardian when any student may be subjected to a standard norm referenced or criterion referenced test or a standardized test such as, but not limited to the Iowa Test of Basic Skills or California Achievement Test. Information shall be given as to where these tests may be reviewed and when they will be administered. Parents and guardians may review any standardized tests prior to the administering of these tests to the students. Contact should be made with the building principal or school guidance counselor to review these tests. Parents or guardians may not review examinations associated with student skill development of subject matter mastery prior to the administering of these exams if these exams are directly related to day-to-day assignments. However, these may be reviewed after the exam has been administered. Refer to Policy 6420, Examinations and Testing.

Examinations and Testing.

The school district shall not participate in any experimental evaluation methodologies, experimental testing instruments, or any testing which would tend to inquire into the values, beliefs, or privacy rights of any student, parent, or guardian unless the parent or guardian request, in writing, that such test be given or unless permission is received from the parent or guardian prior to administering such test.

Parents or guardians may request that a child be excused from participating in a specific class activity, from taking a specific test, or from other school experiences. Such requests must be made in writing and should state the rationale for the request and indicate the length of time the child should be withheld from the specific activity. The parent or guardian is encouraged to visit with the child's teacher and/or the building principal to discuss the rationale for the request. If the request involves a medical condition of the child, the school reserves the right to request a statement from a physician.

Anyone having a concern relating to the operation of the school is encouraged to visit with the child's teacher and/or the building principal. Patrons, including parents or guardians, may submit formal complaints about the instructional materials as set forth in [AR-6415](#), Request For Reconsideration of Media.

For all other complaints refer to Policy 1205, Receiving Questions and Complaints From the Public.

The board of education shall review this policy every four years. If any amendments are made, a public hearing will be held to solicit input from parents, guardians, and the public.

Legal Reference:	§79-530 Through §79-533	Parental Involvement, Legislative Findings, Public School District, Adopt Policy, Involvement, Contents, Hearing, Review.
------------------	---	--

ABSENCES.

All questions related to absences should be referred to the student's respective principal. Absences will be excused for the following reasons:

- I. Illness which causes a student to be absent from school.
- II. Death in the family.
- III. Medical or dental appointments. When possible, appointments should be scheduled outside of school time.
- IV. School activities when approved by the school administration. Class work is to be made up by 4:00 P.M. the day prior to leaving for the activity.
- V. Attendance at conference, district, or state activity if requested by parent or guardian prior to absence. Supervision of the student, when absence is requested by the parent or guardian, is the parent or guardian responsibility.
- II. Court appearances that are required by a court order.
- III. Family trips in which student accompanies parent(s)/legal guardian(s).
- IV. College visits (two per year for senior students and 1 per year of junior students).
- V. Other absences which have received prior approval from the Principal.

Absence for reasons other than illness, death in the family, or emergencies (including impassable roads) will be arranged with the student's principal. When possible, sufficient time should be allowed so the student will be able to complete classwork prior to the absence.

A written statement from a parent or guardian is needed for readmittance to school if prior arrangements have not been made. The absence may result in an unexcused absence which will be determined by the principal. Prearranged absences will be noted on the student's makeup slip.

Students are responsible for all work missed during an absence. Upon returning to school, the student will have two days to make up work for the first day missed and will have one additional day for each additional day missed. In cases of absences due to extended illness the principal may adjust the time for makeup work to be completed. School officials reserve the right to request a statement from the attending physician in the case of extended absences due to the health of the student.

TRUANCY.

Any staff member, teacher or member of the board of education who knows of any failure on the part of any child age seven to sixteen to attend school regularly without a lawful reason shall within three days report such violation to his or her principal. The principal shall immediately cause an investigation of the case to be made. When the principal believes that the child is unlawfully absent from school the school shall render all services in its

power to compel such child to attend some public, private, denominational, or parochial school, which the person having control of the child shall designate. In an attempt to remediate the child's truant behavior. Such services shall include as appropriate, but not limited to the following:

- I. One or more meetings between a school attendance officer, or school social worker, or other person designated by the school administration, the child's parents or guardian, if necessary to report and to attempt to solve the truancy problem unless the officer or worker has documented the refusal of the parents or guardian to participate in such meetings.
- II. Educational counseling to determine whether curriculum changes, including but not limited to, enrolling the child in an alternative education program that meets the specific educational and behavioral needs of the child, would help solve the truancy problem.
- III. Educational evaluation, which may include a psychological evaluation with the written consent of the parents or guardian, to assist in determining the specific condition, if any, contributing to the truancy problem, supplemented by specific efforts by the school to help remedy any condition diagnosed.
- IV. Investigation of the truancy problem by the person designated by the administration, to identify conditions which may be contributing to the truancy problem. If services for the child and his or her family are determined to be needed, the person performing the investigation shall meet with the parents or guardian and the child to discuss any referral to appropriate community agencies for economic services, family or individual counseling, or other services required to remedy the conditions that are contributing to the truancy problem.

Truancy and tardiness are violation of school rules. The services to be provided in response to truanies and tardiness shall also include disciplinary measures, including but not limited to restriction of extra-curricular activities and other activities, additional work assignments before, during or after regular school hours and removal from a particular class or classes. Suspension or removal from a particular class or classes. Suspension (short term or long term) or expulsion from school may be imposed for truancy or tardiness, provided that alternatives to such action have been used or determined by the principal to be inappropriate for the circumstances.

If the child continues to be or becomes habitually truant, the principal shall report to the superintendent of schools the findings of the investigation. The principal shall serve a written notice to the person violating the compulsory attendance statutes, warning him or her to comply with its provisions. A habitual truant is defined as a student who is absent for more than twenty_(20) school days per year, or the hourly equivalent. If in one week after the time such notice is given, such person is still violating such statutes, then the superintendent of schools shall file a report with the Brown County Attorney and the Social Services Director for their disposition.

School sponsored activities are not to be counted as absences if the student attends as a representative of the school district or if the school administration authorizes the attendance by non-participating students. (Example: School may be dismissed so the student body may attend a state tournament.) Students attending a school sponsored activity shall be responsible for making up work prior to the activity. The activity sponsor shall be responsible for reporting the date of the activity to students, staff, and the office of the principal in sufficient time for the student to make up work prior to the event. Sponsors of activities shall check their students to see that they have satisfactorily made up work prior to leaving on the activity. Attendance of an activity not sanctioned by the school will be considered an unexcused absence unless the student has prior approval of the principal.

Refer to [AR-5130.1, Attendance](#) and [AR-5130.3, Makeup Work](#).

Legal Reference: [§79-209](#)

Compulsory Attendance, Nonattendance, School District, Duties, Remedial Services, Enforcement.

Policy Adopted: July 29, 2002; Jul 10, 2006
JBD & JBE

Student Fees

5340

The Board of Education of Ainsworth Community Schools adopts the following student fees policy in accordance with the Public Elementary and Secondary Student Fee Authorization Act.

The District's general policy is to provide for the free instruction in school in accordance with the Nebraska Constitution and state and federal law. This generally means that the District's policy is to provide free instruction for courses which are required by state law or regulation and to provide the staff, facility, equipment, and materials necessary for such instruction, without charge or fee to the students.

The District does provide activities, programs, and services to children which extend beyond the minimum level of constitutionally required free instruction. Students and their parents have historically contributed to the District's efforts to provide such activities, programs, and services. The District's general policy is to continue to encourage and, to the extent permitted by law, to require such student and parent contributions to enhance the educational program provided by the District.

Under the Public Elementary and Secondary Student Fee Authorization Act, the District is required to set forth in a policy its guidelines or policies for specific categories of student fees. The District does so by setting forth the following guidelines and policies. This policy is subject to further interpretation or guidance by administrative or Board regulations which may be adopted from time to time. The Policy includes Appendix "1," which provides further specifics of student fees and materials required of students.

Parents, guardians, and students are encouraged to contact their building administration or their teachers or activity coaches and sponsors for further specifics.

(1) Guidelines for non-specialized attire required for specified courses and activities. Students have the responsibility to furnish and wear nonspecialized attire meeting general District grooming and attire guidelines, as well as grooming and attire guidelines established for the building or programs attended by the students or in which the students participate. Students also have the responsibility to furnish and wear nonspecialized attire reasonably related to the programs, courses and activities in which the students participate where the required attire is specified in writing by the administrator or teacher responsible for the program, course or activity.

The District will provide or make available to students such safety equipment and attire as may be required by law, specifically including appropriate industrial-quality eye protective devices for courses of instruction in vocational, technical, industrial arts, chemical or chemical-physical classes which involve exposure to hot molten metals or other molten materials, milling, sawing, turning, shaping, cutting, grinding, or stamping of any solid materials, heat treatment, tempering, or kiln firing of any metal or other materials, gas or electric arc welding or other forms of welding processes, repair or servicing of any vehicle, or caustic or explosive materials, or for laboratory classes involving caustic or explosive materials, hot liquids or solids, injurious radiations, or other similar hazards. Building administrators are directed to assure that such equipment is available in the appropriate classes and areas of the school buildings, teachers are directed to instruct students in the usage of such devices and to assure that students use the devices as required, and students have the responsibility to follow such instructions and use the devices as instructed.

(2) Personal or consumable items & miscellaneous

- (a) Extracurricular Activities: Students have the responsibility to furnish any personal or consumable items for participation in extracurricular activities.
- (b) Courses
 - (i) General Course Materials. Items necessary for students to benefit from courses will be made available by the District for the use of students during the school day. Students may be encouraged, but not required, to bring items needed to benefit from courses including, but not limited to, pencils, paper, pens and erasers. A specific class supply list will be published annually in a Board-approved student handbook or supplement or other notice. The list may include refundable damage or loss deposits required for usage of certain District property.
 - (ii) Damaged or Lost Items. Students are responsible for the careful and appropriate use of school property. Students and their parents or guardian will be held responsible for damages to school property where such damage is caused or aided by the student and will also be held responsible for the reasonable replacement cost of school property which is placed in the care of and lost by the student.
 - (iii) Materials Required for Course Materials. Students are permitted to and may be encouraged to supply materials for course projects. Some course projects (such as projects in art and shop classes) may be kept by the student upon completion. In the event the completed project has more than minimal value, the student may be required, as a condition of the student keeping the completed project, to reimburse the District for the reasonable value of the materials used in the project. Standard project materials will be made available by the District. If a student wants to create a project other than the standard course project, or to use materials other than standard project materials, the student will be responsible for furnishing or paying the reasonable cost of such materials for the project.
 - (iv) Music Course Materials. Students will be required to furnish musical instruments for participation in optional music courses. Use of a musical instrument without charge is available under the District's fee waiver policy. The District is not

required to provide for the use of a particular type of musical instrument for any student.

- (v) Parking. Students may be required to pay for parking on school grounds or at school-sponsored activities, and may be subject to payment of fines or damages for damages caused with or to vehicles or for failure to comply with school parking rules.

(3) Extracurricular Activities–Specialized equipment or attire. Extracurricular activities means student activities or organizations which are supervised or administered by the District, which do not count toward graduation or advancement between grades, and in which participation is not otherwise required by the District. The District will generally furnish students with specialized equipment and attire for participation in extracurricular activities. The District is not required to provide for the use of any particular type of equipment or attire. Equipment or attire fitted for the student and which the student generally wears exclusively, such as dance squad, cheerleading, and music/dance activity (e.g. choir or show choir) uniforms and outfits, along with T-shirts for teams or band members, will be required to be provided by the participating student. The cost of maintaining any equipment or attire, including uniforms, which the student purchases or uses exclusively, shall be the responsibility of the participating student. Equipment which is ordinarily exclusively used by an individual student participant throughout the year, such as golf clubs, softball gloves, and the like, are required to be provided by the student participant. Items for the personal medical use or enhancement of the student (braces, mouth pieces, and the like) are the responsibility of the student participant. Students have the responsibility to furnish personal or consumable equipment or attire for participation in extra curricular activities or for paying a reasonable usage cost for such equipment or attire. For musical extracurricular activities, students may be required to provide specialized equipment, such as musical instruments, or specialized attire, or for paying a reasonable usage cost for such equipment or attire.

(4) Extracurricular Activities–Fees for participation. Any fees for participation in extra-curricular activities for the school year are further specified in Appendix “1.” Admission fees are charged for extracurricular activities and events.

(5) Postsecondary education costs. Students are responsible for postsecondary education costs. The phrase “postsecondary education costs” means tuition and other fees only associated with obtaining credit from a postsecondary educational institution. For a course in which students receive high school credit and for which the student may also receive postsecondary education credit, the course shall be offered without charge for tuition, transportation, books, or other fees, except tuition and other fees associated with obtaining credits from a postsecondary educational institution.

(6) Transportation costs. Students are responsible for fees established for transportation services provided by the District as and to the extent permitted by federal and state laws and regulations.

(7) Copies of student files or records. The Superintendent or the Superintendent's designee shall establish a schedule of fees representing a reasonable cost of reproduction for copies of a student's files or records for the parents or guardians of such student. A parent, guardian or student who requests copies of files or records shall be responsible for the cost of copies reproduced in accordance with such fee schedule. The imposition of a fee shall not be used to prevent parents of students from exercising their right to inspect and review the students' files or records and no fee shall be charged to search for or retrieve any student's files or records. The fee schedule shall permit one copy of the requested records be provided for or on behalf of the student without charge and shall allow duplicate copies to be provided without charge to the extent required by federal or state laws or regulations.

(8) Participation in before-and-after-school or prekindergarten services. Students are responsible for fees required for participation in before-and-after-school or prekindergarten services offered by the District, except to the extent such services are required to be provided without cost.

(9) Participation in summer school or night school. Students are responsible for fees required for participation in summer school or night school. Students are also responsible for correspondence courses.

(10) Breakfast and lunch programs. Students shall be responsible for items which students purchase

from the District's breakfast and lunch programs. The cost of items to be sold to students shall be consistent with applicable federal and state laws and regulations. Students are also responsible for the cost of food, beverages, and personal or consumable items which the students purchase from the District or at school, whether from a "school store," a vending machine, a booster club or parent group sale, a book order club, or the like. Students may be required to bring money or food for field trip lunches and similar activities.

(11) Waiver Policy. The District's policy is to provide fee waivers in accordance with the Public Elementary and Secondary Student Fee Authorization Act. Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for: (1) participation in extracurricular activities and (2) use of a musical instrument in optional music courses that are not extracurricular activities. Participation in a free-lunch program or reduced-price lunch program is not required to qualify for free or reduced-price lunches for purposes of this section. Students or their parents must request a fee waiver prior to participating in or attending the activity, and prior to purchase of the materials.

(12) Distribution of Policy. The Superintendent or the Superintendent's designee shall publish the District's student fee policy in the Student Handbook or the equivalent (for example, publication may be made in an addendum or a supplement to the student handbook). The Student Handbook or the equivalent shall be provided to every student of the District or to every household in which at least one student resides, at no cost.

(13) Student Fee Fund. The School Board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund not funded by tax revenue, into which all money collected from students and subject to the Student Fee Fund shall be deposited and from which money shall be expended for the purposes for which it was collected from students. Funds subject to the Student Fee Fund consist of money collected from students for: (1) participation in extracurricular activities, (2) postsecondary education costs, and (3) summer school or night school.

CERTIFICATION

The school board will hold an annual public hearing at a meeting of the school board on the student fee Policy 5340. Such public hearing followed a review of the amount of money collected from students pursuant to, and the use of waivers provided in, the student fee policy for the school year. The foregoing student fee policy was adopted after such public hearing by a majority vote of the school board at an open public meeting in compliance with the public meetings laws.

Legal References:

- Neb. Rev. Stat. §§79-2,125 to 79-2,135 and Laws 2003, LB 249 (The Public Elementary and Secondary Student Fee Authorization Act)
- Neb. Constitution, Article VII, section 1.
- Neb. Rev. Stat. §§79-241, 79-605, and 79-611(transportation)
- Neb. Rev. Stat. §79-2,104 (student files or records)
- Neb. Rev. Stat. §79-715 (eye-protective devices)
- Neb. Rev. Stat. §79-737 (liability of students for damages to school books)
- Neb. Rev. Stat. §79-1104 (before-and-after-school or prekindergarten services)
- Neb. Rev. Stat. §§79-1106 to 79-1108.03 (accelerated or differentiated curriculum program)

Appendix "1" to Student Fees Policy of Ainsworth Community Schools Additional Specification of Required Materials and Fees

Program	General Description of Fee or Material:	\$ Amount of Fee (Anticipated or Maximum)¹ or Specific Material Required:
<u>Elementary Program:</u>		
Physical Education classes	Appropriate clothing (non-specialized attire)	Tennis shoes and socks, running shorts, T-shirt, undergarments.
Art classes and special projects or events	Appropriate clothing (non-specialized attire)	Old shirt for painting; other clothing which may get paint on it or otherwise be damaged.
Music—Optional band courses	Musical instruments	Musical instruments and accessories (reeds, valve oil, drum sticks, lyres, flip folders, slide grease, reed guards, cleaning swabs, mouthpiece brushes, pad savers, ligatures, recorders and a "gig bag", etc.) Limited instruments available for use by any student. Refundable damage deposit of \$20.00 for use of school owned instrument.
Classroom supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers, notebooks, etc.)	None--necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from a class supply list that may be handed out by the office or a teacher.
Field Trips	Transportation and admission costs of field trips	None—costs of school sponsored, class-related field trips will be paid for by the school. Parents may be encouraged but not required to pay for field trip costs of up to \$5.00 per student for each field trip to defray costs.
Summer school courses	Classes offered during the summer, or at night, if any	\$60 per class.
Copies	Use of school copiers (except for one copy of the student file, which will be provided without charge)	Ten cents (10¢) per page when charges apply.
School Meals		Breakfast--\$2.00 Lunch--\$2.50 Prices are maximums based on one

¹ Generally, dollar amounts are stated in terms of "maximums." The actual fee or charge may be less during the school year.

		meal per day, will vary depending on the number of meals or items purchased by the student, and may be adjusted during the year.
<u>Secondary Program:</u>	General Description of Fee or Material:	\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required:
Physical Education classes	Appropriate clothing (non-specialized attire)	Tennis shoes and socks, running shorts, T-shirt, undergarments.
Art and shop classes and special projects	Appropriate clothing (non-specialized attire)	Old shirt for painting; other clothing which may get paint on it or otherwise be damaged; protective clothing for shop classes.
Music—Optional band courses	Musical instruments	Musical instruments and accessories (reeds, valve oil, etc.) Limited instruments available for use by any student. Damage deposit of \$20.00 for use of school owned instrument.
Classroom Supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers, notebooks, etc.)	None--necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists that may be handed out by the office or individual teachers.
Advanced math or science classes	Specialized calculators	Refundable damage deposit of \$25 per semester may be required for students who wish to use school calculators outside the classroom. Students are encouraged but not required to purchase such equipment for their personal use.
Copies	Use of school copiers (except for one copy of the student file, which will be provided without charge)	Ten cents (10¢) per page when charges apply.
School Meals		Breakfast--\$2.00 Lunch--\$3.70 Prices are maximums based on one meal per day, will vary depending on the number of meals or items purchased by the student, and may be adjusted during the year.
Post-secondary education classes	Tuition and fees for college courses taken for credit.	None--Any postsecondary education costs are to be paid directly by students to the college.

College entrance tests and preparation	Prep programs & tests	Costs of college entrance tests or prep courses, such as ACT preparation tutoring, PSAT test, and ACT test, are optional and to be paid directly to the private companies involved.								
Summer school courses	Classes offered during the summer, or at night, if any	Drivers education class: \$325 Other classes: \$60 per class.								
Student Locker usage	Use of school combination lock.	Refundable damage deposit of \$25 per year may be required for students who wish to use a school locker.								
Parking	Use of school parking lot during school day	\$20.00 per year. Students may be required to sign and display a parking permit.								
<u>Extracurricular and other programs:</u>	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required								
<u>Athletic Programs:</u>										
Admission	Spectator fees for admission to events	\$5.00 per event maximum. Students may purchase an Activity Ticket for \$30.00 per year. For District and Conference events hosted by the School, cost to be set by NSAA but not to exceed \$20.00 per event.								
Athletic Physicals	NSAA required athletic physicals	Cost varies; payable directly to student's physician or clinic.								
Athletic Participation Fee	Fee to participate in athletic programs.	In the event an athletic participation fee is charged, the fee will be \$50 per year maximum.								
Equipment and attire	Students are responsible for required equipment and attire appropriate to the sport or activity which are not provided by the school, and are responsible for any optional clothing, equipment, or other items associated with the sport or activity.	Required items include athletic undergarments (supporter, bra, socks and undershirts), practice attire, including shorts, shirts, socks and shoes suitable for the activity, and dress attire suitable for team travel. Optional items for which students are responsible include: personal athletic bags, hair ties, sweat bands, non-required gloves, towels, forearm pads and personal medical devices (braces, orthopedic inserts, arm or leg pads, etc.). Additional required items for particular sports or activities include: <table border="1" data-bbox="841 1789 1325 1974"> <tr> <td>Basketball</td> <td>No additional</td> </tr> <tr> <td>Cross County</td> <td>No additional</td> </tr> <tr> <td>Football</td> <td>No additional</td> </tr> <tr> <td>Golf</td> <td>Golf bag &</td> </tr> </table>	Basketball	No additional	Cross County	No additional	Football	No additional	Golf	Golf bag &
Basketball	No additional									
Cross County	No additional									
Football	No additional									
Golf	Golf bag &									

			clubs
		Speech/Debate	Dress attire; copies of research
		Track	No additional
		Volleyball	Volleyball knee pads
		Wrestling	Knee pads.
		Cheerleading and Dance Team Squads	Shoes, approved uniforms (top & skirt; jacket), poms and other accessories
Travel meals	Meals	Students are responsible for their own meals while traveling. Meals are furnished for overnight district and/or state-level competitions. Individual sports or activities may request students to pay up to \$50 per season to be used towards team travel meals.	
Locker use	Padlock for gym locker	Refundable damage deposit of \$25 per season may be required.	
Camps and clinics	Registration and other costs of camps or clinics	Students are responsible for the cost of all clinics, camps and conditioning programs. Any personal items purchased at camps or clinics, such as t-shirts, shall be at the student's expense.	
Athletic Clubs	Letterman's club and other clubs supporting the athletic program	Annual dues not to exceed \$50.00 per club if assessed by its members.	
Marching Band and Musical Groups	Equipment and attire.	Students will be responsible for the same costs as are set out for the athletic program. Students will be responsible for supplying their own musical instruments and accessories and for their own uniforms. Uniforms for the marching band will be supplied by the school; students may be required to pay a refundable band uniform rental fee of up to \$50.00.	
<u>Clubs/Organizations:</u>			
Future Business Leaders (FBLA)	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.	
Future Farmers (FFA)	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.	
Future Career/Community Leaders (FCCLA)	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.	

National Honor Society	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Science Club	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Foreign Language Club	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
Student Council	State & national dues, meals and activities	Annual dues not to exceed \$50.00 per club.
<u>Social & Recognition Activities:</u>		
School plays, musicals and social activities	Admission to events	\$10.00 per play or activity
School dances	Admission to prom, homecoming, etc.	\$25.00 per event
Class dues		Each of the six secondary classes may assess its members an amount not to exceed \$50.00 annually for rental and decoration of dance facilities, punch and snacks at social activities, memorials and recognition plaques, flowers, and cards, and similar class activities. The payment of such an assessment shall be strictly voluntary, but students who do not pay may be denied admission to extracurricular activities supported by the class dues.
Senior recognition assessment	Optional graduation activities	Participation in class activities attendant to graduation (such as being part of the composite picture, special yearbook pages, etc.) is not required in order for students to receive their high school diploma. Students who choose to participate will be required to pay the cost of the items involved in the graduation ceremony and attendant class activities. These may include the rental of graduation robes, caps, tassels, class flowers, class gift, yearbook picture page, and class composite picture. A single Senior Class Recognition Assessment, not to exceed \$50, will be assessed to those Seniors who elect to participate in such activities.

Extracurricular Activity Trips	Transportation, lodging, meals, admission to events, etc.	<p>Students are responsible for costs of school sponsored trips where the trip is an extracurricular activity. Refer to Policy and/or AR's No. 6315, "Educational Trips"; 5305, "Activity Funds"; 3420, "Fund Raising"; 3515.1, "Transportation"; 3515.3, "Activity and Field Trips". The maximum costs of such trips will be \$1,000 per student.</p> <p>If the trip is not school sponsored, the costs of the trip are not subject to this policy and no fee waivers will apply. A trip is not school sponsored if: it is not supervised or administered by the school, attendance on the trip does not count towards graduation credit or grade advancement, and participation on the trip is voluntary for students.</p>
--------------------------------	---	--

Policy Adopted: Jul 15, 2002; Jul 14, 2003; Jun 14, 2004; Jul 10, 2006

Offenses and Penalties

5560.1

Listed here are the rules and standards of Ainsworth Community Schools dealing with student conduct and behavior which have been established and duly adopted by the board of education. They are shown in this manner because they illustrate a clear and useful scheme for cataloging offenses and penalties. Such a listing helps parents, students, and staff to know exactly what is expected and avoids the uncertainty and misunderstandings that can cause troublesome incidents.

The infractions of school discipline listed below are grouped in categories according to the seriousness of the offense. The list has been drawn from past records and from known situations. It is not intended to be exclusive or all inclusive. All types of infractions may not be included and so modifications will be made if necessary at the discretion of the principal. In all instances interpretation is left to the principal to modify penalties suggested whenever extenuating circumstances seem to be present in order that justice may be tempered with mercy and understanding.

Conduct for which expulsion has been specified as a sanction has been found and determined by the board of education to have the potential to seriously affect the health, safety, or welfare of the student, other students, staff members, or any other person or to otherwise seriously interface with the educational process.

1.0-GROUP A

The following conduct if such conduct occurs on school grounds or during an educational function or event off school grounds.

- 1.1 Frequent tardiness.
- 1.2 Being in an unauthorized area without permission.
- 1.3 Littering school grounds or buildings.
- 1.4 Improper care of books or school materials.
- 1.5 Deliberate damage to books or school property.
- 1.6 Marking or defacing school property.
- 1.7 Traffic or parking violation.
- 1.8 Improper use of vehicle.
- 1.9 Forgery of pass or written excuse from home.
- 1.10 Unauthorized occupancy of school facilities by students.
- 1.11 Inappropriate public display of affection.
- 1.12 Wearing hats or caps in school buildings.
- 1.13 Disruptive behavior.
- 1.14 Throwing snowballs on school grounds.
- 1.15 Rowdy behavior or running in buildings.
- 1.16 Eating outside of the cafeteria (commons area during lunch).
- 1.17 Inappropriate dress.
- 1.18 Soft drink during school time (excluding lunch).
- 1.19 Out of classroom without a pass.
- 1.20 Other offenses appropriate to this category.

Penalty (Group A)

Any or all of these penalties may be imposed:

Warning; after school detention and notification of parents; sent home to bring parents for a conference; extra assignment; writing a theme; work assignment; restriction of extracurricular activity; financial restitution will be required of the pupil in all cases of deliberate damage, defacing or destruction.

Assessment of penalties (any of the above listed penalties may be imposed at any time; listing of penalties for first or multiple offenses is only a guideline for administrator to consider):

First offense: Warning.

Second offense: Conference with parent and student.

Penalty(s) imposed from list.

Third offense: 3.0 - Group C applies.

2.0-Group B

The following conduct if such conduct occurs on school grounds or during an educational function or event off school grounds.

- 2.1 Truancy.
- 2.2 Attitude implying insolence toward a member of the school staff when in the opinion of the principal an attitude can be substantiated and whenever it is apparent that a staff member has not intentionally aggravated the situation causing the attitude.
- 2.3 Intentional disturbance of class, cafeteria or school function.
- 2.4 Leaving school ground or authorized area without permission (except noon time).

2.5 Fighting in school or on school property whenever blame can be attached to one or more students; instigating or being responsible for causing a fight to occur; or any deliberate involvement of the individual, the principal may at his or her discretion, consider the offense to be a Group D offense or absolve the student from any complicity when, in his or her judgment, either a greater penalty is warranted or a penalty is not warranted.

2.6 Smoking, or other use of tobacco, possessing or displaying of smoking materials or tobacco within the restricted area of school property during the times schools are in session or when school activities are being held, before and after school, or during times when students are understood to be within the direct control of the school system.

- 2.7 Unauthorized absence from classes and study halls.
- 2.8 Tampering with report cards or other school records.
- 2.9 Swearing or vulgar or obscene language.
- 2.10 Failure to serve detention.
- 2.11 Cheating.
- 2.12 Open defiance of authority.
- 2.13 Disrespect shown toward a school faculty or staff member.
- 2.14 Other offenses appropriate to this category.

Penalty (Group B)

Any or all of the penalties may be imposed:

After school detention; removal from class; in-house suspension up to three (3) days; short term suspension; work assignment; restriction of extracurricular activities; notification of parents and/or conference; probation.

Assessment of penalties (any of the above listed penalties may be imposed at any time; listing of penalties for first or multiple offenses is only a guideline for administrator to consider):

- | | |
|-----------------|--|
| First offense: | Penalty(s) imposed from list. Notify parents. |
| Second Offense: | Out of school suspension. Parent conference before return. |
| Third offense: | Long term suspension; expulsion; probation. |

3.0 Group C

The following conduct if such conduct occurs on school grounds or during an educational function or event off school grounds.

- 3.1 Multiple or repeated violations of the rules and regulations.

Penalty (Group C)

Any or all of the penalties may be imposed:

Short term suspension (up to five (5) days); notification of parents; long term suspension (up to twenty (20) days); work assignment; restriction of extracurricular activities; expulsion; probation.

Assessment of penalties (any of the above listed penalties may be imposed at any time; listing of penalties for first or multiple offenses is only a guideline for administrator to consider):

First offense:	Penalty(s) from list imposed. Parent conference to return.
Second Offense:	Out of school suspension. Conference.
Third Offense:	Out of school suspension and probation. Conference.
Fourth Offense:	Expulsion.

4.0 Group D

The following conduct if such conduct occurs on school grounds or during an educational function or event off school grounds.

- 4.1 Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes.
- 4.2 Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property.
- 4.3 Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student.
- 4.4 Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student.
- 4.5 Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon.
- 4.6 Engaging in the selling, using, possessing or dispensing of alcoholic beverages, tobacco, narcotics, drugs, controlled substance, inhalant or being under the influence of any of the above; or possession of drug paraphernalia. Engaging in the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401, of the Nebraska statutes, or material represented to be alcoholic beverages, narcotics, drugs, controlled substance or inhalant.
- 4.7 Public indecency.
- 4.8 Sexually assaulting, or attempting to sexually assault, any person if a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted, or attempted to sexually assault any person including sexual assaults or attempted sexual assaults which occur off school grounds not at an educational function or event. For purposes of this provision sexual assault means sexual assault in the first or second degree or a sexual assault of a child in the first, second or third degree, as such crimes are defined in the statutes referenced in section 79-267(8), as such sections now provide or any hereafter from time to time be amended.
- 4.9 Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes.
- 4.10 A repeated violation of any rules or standards validly established by the school district's board of education or school officials if such violations constitute a substantial interference with school purposes.
- 4.11 Making a bomb threat, setting a false fire alarm, or starting or causing fires.

Penalty (Group D)

Any or all of the penalties may be imposed:

Short-term suspension (up to five (5) days); long-term suspension (up to twenty (20) days); notification of parents; notification of law enforcement personnel; recommend enrollment in a drug or alcohol counseling program at the expense of the student or his or her parents; expulsion; work assignment; restriction of extracurricular activities; probation.

Assessment of penalties (any of the above listed penalties may be imposed at any time; listing of penalties for first or multiple offenses is only a guideline for administrator to consider):

First offense: Penalty(s) from list imposed. Probation. Parent conference.

Second offense: Expulsion.

5.0 - Group E

The following conduct if such conduct occurs on school grounds or during an educational function or event off school grounds:

- 5.1 The knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student, except if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary.
- 5.2 The knowing and intentional possession, use, or transmission of a firearm or other dangerous weapon.
- 5.3 Bringing a firearm to school.

Penalty (Group E)

The penalty shall be expulsion for the remainder of the school year in which it took effect if the misconduct occurs during the first semester, and if the expulsion for such conduct takes place during the second semester, the expulsion shall remain in effect for the first semester of the following school year. Such action may be modified or terminated by the school district at any time during the expulsion period.

If the offense is within 5.3, the penalty shall be expulsion from school for a period of not less than one year. The superintendent of schools may modify such one year expulsion requirement on a case-by-case basis.

Expulsion Penalty

Definition Expulsion shall mean exclusion from attendance in all schools within the school system for a period not to exceed the remainder of the semester in which it took effect, unless the misconduct occurred (a) within ten (10) school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten (10) school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in 5.0 - Group E, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.

Summer Review

Any expulsion that will remain in effect during the first semester of the following school year shall be automatically scheduled for a review before the beginning of the school year. The review shall be conducted by the hearing examiner who conducted the initial expulsion hearing, or a hearing examiner appointed by the superintendent of schools in the event no hearing was previously held or the initial hearing examiner is no longer available or willing to serve, after the hearing examiner has given notice of the review to the student and the student's parents or guardian. This review shall be limited to newly discovered evidence or evidence of changes in the student's circumstances occurring since the original hearing. This review may lead to a recommendation by the hearing examiner that the student be readmitted for the upcoming school year. If the board of education or a committee of such board took the final action to expel the student, the student may be readmitted only by action of the board of education. Otherwise, the student may be readmitted by action of the superintendent of schools.

Suspension of Enforcement

Enforcement of an expulsion action may, at the discretion of the superintendent of schools, be suspended (i.e., "stayed") for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect, and as a condition of such suspended action, the student may be assigned to a school, class, or program which the school district deems appropriate for the rehabilitation of the student. In lieu of other authorized educational programs to which the student may be assigned, such school, class, or program may be offered as a community-centered classroom and may include experiences for the student as an observer, or aide in governmental functions, as an on-the-job trainee, and as a participant in specialized tutorial experiences or individually prescribed educational and counseling programs. Such programs shall include individualized learning programs to enable the student to continue academic work for credit toward graduation. At the conclusion of the designated period: (1) if the student has satisfactorily participated in the school, class, or program to which such student has been assigned the student shall be reinstated and permitted to return to the school of former attendance or to attend other programs offered by the school district, and action to expunge the record of the expulsion action may be taken at the discretion of the superintendent of schools, or (2) if the student's conduct has been unsatisfactory, the expulsion action shall be enforced. The determination of whether the students' participation and conduct has been satisfactory or not shall be made by the superintendent of schools.

Students Subjected to Juvenile or Court Probation

Prior to the readmission to school of any student who is less than nineteen years of age and who is subject to the supervision of a juvenile probation officer or an adult probation officer pursuant to the order of the District Court, County Court, Juvenile Court, who chooses to meet conditions of probation by attending school, and who has previously been expelled from school, the superintendent of schools or designee shall meet with the student's probation officer and assist in developing conditions of probation that will provide specific guidelines for behavior and consequences for misbehavior at school (including conduct on school grounds and conduct during an educational function or event off school grounds) as well as educational objectives that must be achieved. If the guidelines, consequences, and objectives provided by the superintendent of schools or designee are agreed to by the probation officer and the student, and the court permits the student to return to school under the agreed to conditions, the student may be permitted to return to school. The student shall, upon such return, be screened by the school for possible disabilities and, if the screening so indicated, be referred for evaluation for possible placement in a special education program. The student may be expelled or otherwise disciplined for subsequent conduct as provided in school board policy and state statutes.

Suspension Pending Penalty of Long-Term Suspension or Expulsion

If the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the

student himself or herself, other students, school employees, or school volunteers, and a notice of intent to discipline the student by long-term suspension or expulsion is filed with the superintendent of schools, the student may be suspended by the principal until the date the long-term suspension or expulsion takes effect if no hearing is requested or, if a hearing is requested, the date the hearing examiner makes the report of his or her findings and a recommendation of the action to be taken to the superintendent of schools.

Probation

Probationary status may be given when a student has committed any offense or when by the discretion of the principal, other methods of discipline would not be effective.

A certified letter shall be written to the parents informing them of the problem and that their child is placed on probationary status for a specific length of time. A copy of this letter will be kept by the superintendent of schools and one copy filed in the principal's office, if probation is given after a violation for which the student may be expelled.

A request to have the student expelled from school will be submitted to the superintendent of schools if the student continues to be troublesome. The parents will be notified by certified letter if this action becomes necessary.

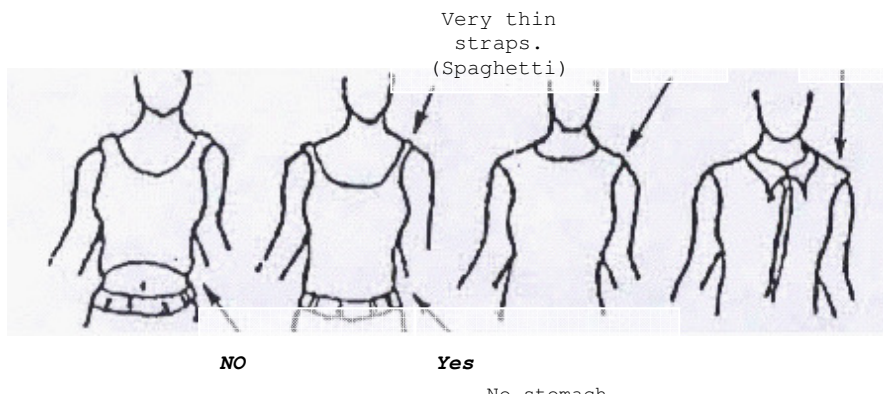
All students on probation must adhere to the following guidelines:

- I. Must attend all classes and study halls for which he or she is scheduled, and be punctual.
- II. Must obey all school rules and regulations.
- III. Must be obedient, polite, courteous, and respectful of all school employees.
- IV. Must respect the rights of his or her fellow students.
- V. Must maintain passing grades in all subjects taken.
- VI. Must attend school every day, except for personal illness or death in the family. It is the parent's responsibility to notify school authorities immediately of any such absences.
- VII. Such other and further conditions as may in the discretion of the principal be required.

Any violation of the above probationary regulations will result in suspension and the principal's recommendation of expulsion.

Ainsworth Community Schools understands and acknowledges that there are many different styles and fads in which people dress in today's society. It is difficult to have a dress code that is to the satisfaction of everyone, however, it is important that we administer guidelines that promote an environment conducive to learning. The dress code at Ainsworth Community Schools is in effect at all times that school is in session, and at any activities in which Ainsworth Community Schools is taking part. Students should not dress in a manner that is dangerous to the safety of anyone or interferes with the learning or teaching process in our school. The dress code set forth is not all inclusive and other forms of attire may be deemed inappropriate by the administration on an individual basis.

1. No apparel containing references to drugs, tobacco, alcohol will be allowed. No apparel containing vulgarity, obscenity, or profanity will be allowed. This includes pictures, words, advertisements, or symbols.
2. No apparel containing sexual references or innuendo will be allowed.
3. Undergarments are not to be visible at any time.
4. No mesh shirts will be allowed unless a full shirt is worn underneath.
5. No apparel that exposes the mid-riff area will be allowed.
6. Shoes must be worn at all times.
7. No hats or caps may be worn inside the school building.
8. The wearing of clothing that is intended to be worn outside will not be permitted
9. Shorts and skirts should be mid-thigh in length.
10. The presence of any apparel, jewelry, accessory, notebook, chains, or manner of grooming that is disruptive to the learning environment or identified as a potential safety risk will not be permitted.
11. Halter tops and low-cut necklines will not be allowed. Sleeveless shirts and tank tops are allowed, however, there must be straps over both shoulders of at least 1" in width.



Students who violate the dress code will be required to change clothing and a parent will be notified. An attempt will be made to provide appropriate clothing at school. If that is not possible, the parent will be asked to bring an appropriate change of clothing while the student remains in the office. Students will not be allowed to leave school for the purpose of changing clothes. Any school time missed to change inappropriate clothing will be considered an unexcused absence. The third violation will result in a parent conference. Continued violations could include suspension or expulsion from school.

The use of computers, associated equipment, network resources, and the Internet is a privilege and not a right. Inappropriate use will result in the cancellation of those privileges.

School officials will attempt to see that materials accessed are appropriate for students. However, it may be possible that students may enter inappropriate material into their computers or may download material that has not been authorized or edited by school personnel. The board of education feel that the advantage of integrating this instructional tool into the overall educational program outweighs the negative aspects that could occur. All school district personnel are charged with the responsibility of assisting in the monitoring of the use of the school computers and the associated electronic equipment. The school district has also installed a filter program, which will provide added security limiting what students can access on the Internet. Any misuse of this media of instruction by students may result in a reprimand, prohibiting the use of the equipment for a specified period of time, or in the suspension or expulsion from school, depending upon the seriousness of the offense of the number of times a student may have been observed misusing the equipment. Misuse of computers and the associated electronic equipment by staff members may result in a reprimand, prohibiting the use of the equipment for a specified period of time, suspension of teaching duties, or in a release from contract, depending upon the seriousness of the offense of the number of times the staff member may have been observed misusing the equipment. If either students or staff violate any state or federal statute school officials shall be responsible for reporting the information to the appropriate authorities.

Terms and Conditions for Use of Computers.

- I. The use of the school district's computers shall be consistent with the school's educational objectives and all school policies, rules and regulations. The use of computers for recreational games is prohibited.
- II. To knowingly transmit or receive any materials in violation of any state or federal law, or any school district policy, rules or regulation, is prohibited. This includes, but is not limited to: the use of, or distribution of, copyrighted material; originating or being a party to any threatening, harassing, pornographic, obscene, or profane material; assisting in the acquisition, or distribution of, materials related to the illegal use of manufactured or restricted substances; the use of, or distribution of, defamatory or discriminatory materials, or material protected by trade secret. Never view, send or access material that you would not want your teachers or parents to see. Should students receive inappropriate messages or material from other students they should report it to their teacher immediately.
- III. Commercial activities, product advertising, political lobbying or extensive use of computers or associated equipment is prohibited.
- IV. When using the district's computers:
 - No person will deliberately or willfully cause damage to computer equipment or software or assist others in doing the same.
 - Each person will respect the rights of others to the privacy of files they store on a computer or a disk and not view those files without the owner's permission or damage such files.
 - Each person will follow any regulations posted in the computer lab or other rooms where computers are in use.
 - Each person will follow the directions of the adult in charge of the computer lab or other rooms where computers are in use.
 - There will be no use of the Internet for chat rooms or e-mail purposes. Students will lose their access to district computers if this rule is not respected.

Do not use another user's name without permission from that individual and then only with the approval of the staff member of the network administrator. Users are not to make purchases or obligate funds on the Internet with approval of the network administrator.

Any problems, which arise from the obligation of funds, shall be the liability or responsibility of the user unless prior approval is given by the building principal or the network administrator. All users hereby release Brown County School District No. 10 from any and all claims or damages of any nature arising from their access, use, or inability to access or use computers or the network system and agree to indemnify and hold Brown County School District No. 10 harmless from the same. Brown County School District No. 10 makes no warranties of any kind for the information or the service it is providing.